

**On-Campus Faculty Development Mini-Grant Program
Application for Funding**

Each academic year, the CTL strives to support faculty-initiated on-campus professional development activities. Such activities might include teaching-related presentations to faculty by visiting speakers, on-campus pedagogy conferences, and faculty writing or study groups. Funding may be used to offer honoraria to speakers, reimburse a speaker's travel, or buy relevant books or materials. Because this financial support comes from a state allocation, funding cannot be used for food. In addition, this money cannot be used to fund stipends for UNC Asheville faculty.

To apply for funding, limited to a maximum of \$400 per activity, please review the following criteria to be sure your planned activity is eligible. Then respond briefly to the questions below and email your completed application to the CTL (himelein@unca.edu). Applications will be evaluated by the University Teaching Council (CTL's Advisory Board) and the CTL Director. We will review proposals on a rolling basis until funds are exhausted.

Funding criteria

- As faculty development activities, events should be aimed at faculty rather than students and relate to some aspect of teaching. (Scholarship-oriented proposals are better directed to the University Research Council.)
- Activities should appeal to a wide group of faculty, i.e., faculty from different academic divisions. (Discipline-specific activities are more appropriately supported by department budgets.)
- Activities should draw as many faculty participants as possible. (Please consider the projected total expense divided by the expected number of faculty participants. The per-person cost should not exceed \$40-\$50.)
- Activities must be open to any interested faculty members. *We cannot fund closed events.*
- This funding pool is for on-campus events only. (Requests for travel to pedagogy conferences should be directed to the University Teaching Council, which has in recent years offered limited support for travel to teaching-oriented conferences.)

Application questions

1. Briefly describe your planned activity. How does it relate to teaching and learning at UNC Asheville? How will faculty at UNC Asheville benefit from the activity?
2. Estimate as realistically as possible the number of faculty you anticipate will be involved in this activity, providing a rationale for your expectations (e.g., attendance at similar events in the past, an existing group of faculty interested in this issue). Ideally activities will appeal to faculty from different disciplines; from what disciplines do you expect your planned activity to draw participation?
3. How will you schedule and promote this event to ensure ample faculty participation?
4. How much money are you requesting and how will funds be used? (If books are involved, please provide the publisher's price, as the CTL cannot order books from discount websites.)